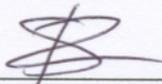




MEMORANDUM

TO: ALL EXECUTIVE NAVAJO NATION EMPLOYEES

FROM:



Sherrick Roanhorse, *Chief of Staff*
Office of the President and Vice President

DATE: December 22, 2011

SUBJECT: *Early Release for Navajo Nation Executive Branch Employees on Friday, December 23, 2011*

This memo will serve as official notice for a 4-hour early release for Navajo Nation Executive Branch employees on Friday, December 23, 2011. The purpose of the early release at 12:00 PM is to support the time that each Navajo Nation employee needs to spend with their families during this Holiday Season.

Administrative leave may be used for this 4-hour early release. Emergency responders and other essential employees will continue to maintain services as needed. For further clarification or questions, please contact the Office of the President and Vice President at (928) 871-7000.

CC: Ben Shelly, President
Rex Lee Jim, Vice President
Johnny Naize, Speaker
Herb Yazzie, Chief Justice
Division Directors
File