

COMMUNITY UPDATE

Division of Community Development Newsletter

Newsletter

This is the May 2016 issue of the DCD newsletter. The newsletter is meant to be a resource for DCD employees to stay informed on DCD events, issues, and resources.

Did You Know...

Leupp Chapter was the first established Navajo Nation Chapter and was certified in 1955.

Upcoming Events

May 8: Mother's Day

May 30: HOLIDAY:
Memorial Day

June 1: HOLIDAY: Navajo
Nation Memorial Day

June 19: Father's Day

July 4: HOLIDAY:
Independence Day



Message from the Executive Director

First and foremost I would like to recognize all the employees of NND CD for their many years of contribution to the division. You have all made some type of impact in the division and your department, your commitment

motivates other employees as you carry each other day after day. So, THANK YOU!

We are in the stages of transitions and restructuring that was much needed over the years. I know many reacted differently in many ways, but that's not unusual when changes are happening. Let me reassure you that we are thriving for success and we are headed in the right direction and together we can make our division a model division for others.

Your department managers all played a major role in the changes and planning and all of them were challenged to work together and come up with concepts in making our division more productive and accountable.

Again, thank you all, and please send thanks to your families from me for providing your valuable time and efforts away from work to provide services for our Navajo people.

Division of Community Development • P.O. Box 1904,
Window Rock, AZ 86515 • (928) 871-7182 •
www.nndcd.org



DCD Begins Process of Restructuring

Division of Community Development staff met at the Division of Economic Development Conference Room in the Karigan Building on April 13, 2016 to identify duplication among staffing assignments and restructure some departments. This is part of a series of work sessions to come up with a solid restructuring plan for the Division to improve efficiency and communication at all levels so that capital improvement projects can proceed more smoothly. The restructuring exercises include streamlining the capital development processes so that there is one process that everyone follows. Currently, each department has their own development process. With one development system that everyone follows, the process should be clearer and can be better communicated to chapters and partners.

DCD did a preliminary presentation to the Resources and Development Committee on the proposed plans on April 22 at the Council Chambers and also had a follow-up work session on April 27-28 at Fire Rock. There was also a general presentation made to all DCD staff on Friday April 29 at the Ft. Defiance Chapter House to introduce them to the proposed plan.

SURPRISE BIRTHDAY PARTY FOR PRESIDENT BEGAY



On Wednesday, May 4, 2016, the Office of the President/Vice-President and the Executive Directors held a surprise birthday party for Navajo Nation President Russell Begay at the Window Rock Veterans Park. President Begay's birthday is on May 4.

The event started around 11:00 AM and Mr. Carl Smith was honored with providing the opening prayer. Mr. Smith also contributed by grilling steaks for the event.



DCD Earth Day

by Kasey Perkins



Earth Day is an annual event, celebrated each year on April 22. The Navajo Nation organizes the Departments to show their appreciation and pick up trash around the Window Rock, St. Michaels, and Fort Defiance area alongside the road.

Division of Community Development showed their support to help clean up the Navajo Reservation by getting together, putting work gloves on, and getting out of the office to all team up and clean the DCD designated area of trash alongside the road going to Navajo, NM by the Fort Defiance Indian Hospital. The staff scattered along the road and picked up 5 miles worth of trash to help keep our beautiful

reservation land clean. It only took the staff to collect 5 miles of trash within 3 hours' time. They all worked together and got the job done in time to get back to the office and continue with daily office duties.

The staff really enjoyed working together and had a blast doing a good deed for the community. Mr. James Benally was in charge of getting everyone from each department to participate. The morning consisted of cleaning up the area that was assigned to the department then followed with a Subway lunch for everyone who participated. Overall it was a great experience for the Division to work together and show their appreciation for mother earth.



Ganado Veterans Flag Raising and Blessing



By Lawrence Lano

Thursday, April 21, 2016

The deeds to embark on a monumental day began in the early dawn when our elders greeted the deities with White Corn. At 5 a.m. the doors opened at the Veterans Center, which shares the building with Administrative Service Center, Region 10 in Ganado, Arizona. About a month earlier during a veteran's meeting, Mr. Tom White, Apache County Supervisor for District 2, advised he had 2 flag poles at the closed sub-office in Sawmill, Arizona. A Marine Corps veteran himself, Mr. White advised the Ganado Veterans Committee, that he would donate the poles to our group. In the days that followed, the poles were delivered and installed in front of the building. The group decided to have the poles and flags blessed before utilizing the important items. Mr. White volunteered to perform the blessing.

People began trickling in around 6:30 a.m. as a fire was built and the area was established for blessing. Honor Riders met at Conoco Service Station to perform a short Honor Run to show support of the local event. The Navajo Hopi Honor Riders were founded in 2003 when the first Native woman, Lori Piestewa, was killed in action. When the Honor Riders arrived, a collection of invited





dignitaries were patiently waiting to begin the ceremony. Mr. White had his beautiful Macaw fan adorned with colorful art work. The ceremony began with a welcoming address by Commander Gordon Gorman. His excitement was apparent from the presence of Honorable Vice President Jonathan Nez, Council Delegate Alton Joe Shepherd, and other officials including Edzel Pete from Dine' Veteran Affairs. The attendance of community Veterans from the Korean and Vietnam War, distinguished by the symbols of their service, made a significant promotion of the event.

After the welcoming address, Mr. White began his blessing with a prayer, blessing the poles and flags with cedar and water. The flags were refolded and placed back on the table cover with a Navajo Code Talker Pendleton blanket. The flag detail of Commander Gordon Gorman, Vice-Commander Andrew Lynch, USMC Robert Tracey, and USMC Lawrence Lano retrieved the flags for raising. Mr. Lano, Region 10 Planner assisted with the planning and ceremonial event. Mr. John Sexton, a former band teacher for Ganado Unified School District, played Star Bangle Banner as the Flags were being raised. He confessed that he got extremely nervous with the presence of Vice-President Nez in attendance. After the Flags were flying, all the Veterans presented and ordered arms. Mr. White invited all the Veterans to be smoked down for their service and continued journey. Then he blessed all those in attendance.

The crowd retired to the chapter house where speakers were lined up to address those that attended. Vice-President Jonathan Nez addressed the audience and reiterated the four pillars; 1) Veterans 2) Elderly & Youth 3) Infrastructure 4) Economic Development. His admiration of Veterans doing events on time and the discipline they display was evident. He stressed that *Diné* workers in different trades travel far in the United States to build cities and the administration are making efforts to utilize this talent to perhaps build

homes for Veterans. Vice-President Nez also emphasized the recent passing of the Veterans Act, a piece of legislation that gives direction to the Veterans and which was developed by the Veterans themselves. The Veterans Act is the first of its kind among Native Nations.

Honorable Alton Joe Shepherd spoke about how his father, the late Ambrose Shepherd, instilled the core values of the military. Ambrose Shepherd served in the Air Force and later became a leader in the community as a Council Delegate and Board member of different organizations. Mr. Shepherd talked about how his father taught him to respect a Veteran because of their Warrior mentality. He mentioned the dedication all Veterans portray. Yet the many that have served face challenges of a society that misunderstands the exposure of war. The trauma and the adjustments of becoming a part of society and their families that isn't the same anymore. He emphasized that focusing on not only the Veterans, but the Navajo Nation as a whole, is imperative. Mr. Shepherd challenged everyone to embrace *K'é* and show respect for one another.

The National Park Service from Hubbell National Historic Site also shared their efforts in building a trail dedicated to Veterans and the public to enhance healing in addition to promoting a healthy life style. The location and length of the trail has been identified and a scope of work, which will be presented at a later date, involves the Veterans, near and far, to help construct the trail. They also made a video of the event and offered to share it. Partnerships are always key to making the community cohesive.

In conclusion, the event was critical to Veterans to make them feel they are not forgotten. Thanks to Apache County District 2, Office of President-Vice President, Legislative Branch, Ganado Chapter, Ganado Veterans Committee, and the community for your support.



Former Bennett Freeze Committee Update



By Kasey Perkins

The Former Bennett Freeze committee was created on January 13, 2016, due to 9 chapters being unable to improve their living conditions. The chapters had no economic or infrastructure development for more than 40 years. Affected chapters are Tuba City, Cameron, Bodaway, Tonalea, Tolani Lake, Kaibeto, Coppermine, Coal Mine, and Leupp. The committee has been working closely with the chapter administration and community members.

I had the opportunity to interview Mr. Ed Kaibetoney, who has been part of the committee since it was created. There are 6 members: Ms. Angie Cody, Mr. Leonard Chee, Mr. Ernest Franklin, Ms. Christine Louis and Mr. Ed Kaibetoney. Right now, they are working on updating a 5 year land use plan and their IRMP with the BIA.

The most challenging part for Mr. Kaibetoney has been conflicts within chapters. But overall, he really enjoys working with the Former Bennett Freeze area because of the daily challenges he faces, new experiences, and it gets a lot of attention from the Office of the President, the Navajo Nation Council, and the Division of Community Development. He said that working with the chapters and their communities can be very rewarding especially when the elders are involved. The elders are appreciative of the committee because they are actually doing something for the community and want the projects to move forward.

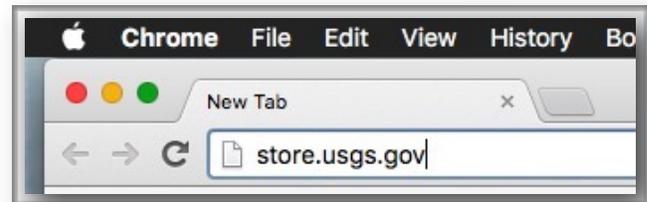
Not only has working with the committee been rewarding to Mr. Kaibetoney, but it has exposed him to work with many departments, outside organizations, chapter administration, chapter officials, and community members. Some duties include ensuring that people are working together and addressing conflicts at all levels while still accomplishing the goals and objectives of the chapters. Since working with the committee Mr. Kaibetoney has learned the importance and true meaning of planning.



How to Download USGS Quad Maps for Free

One of the recurring questions that DCD receives from chapters is where to get USGS quad maps for a chapter. Below are steps that you can use to find and download USGS quad maps.

1. In your web browser, type in the following URL: store.usgs.gov



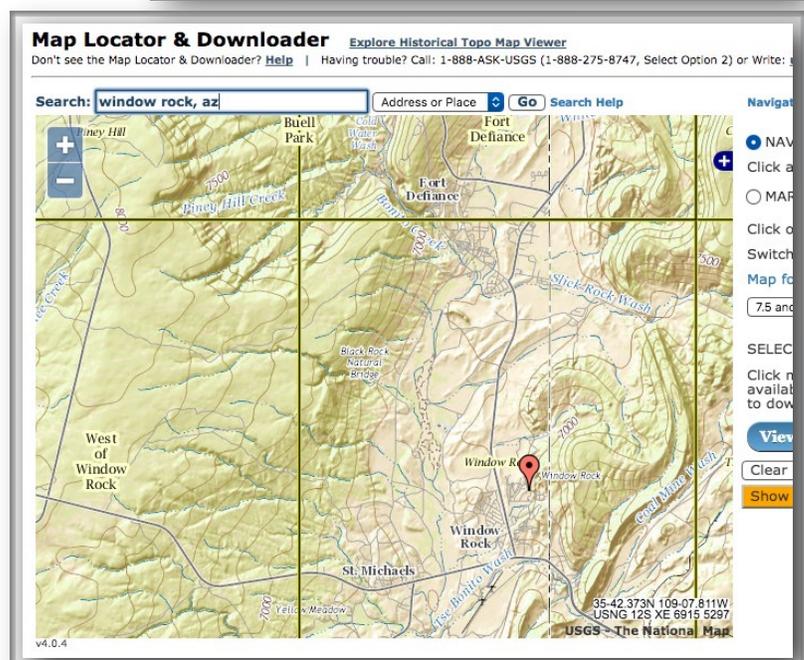
2. In the page that appears, click on the "Map Locator & Downloader" link in the middle of the page.



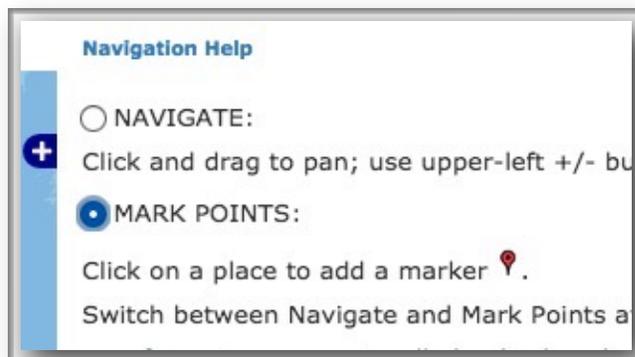
3. You will get taken to a page with a small map with a search bar right above the map. In the search bar, you can type in the name of your chapter or the nearest town if you have a small chapter that isn't recognized. The map will then take you to the location and display a large outlined area. This is the quad area which you will be able to download.



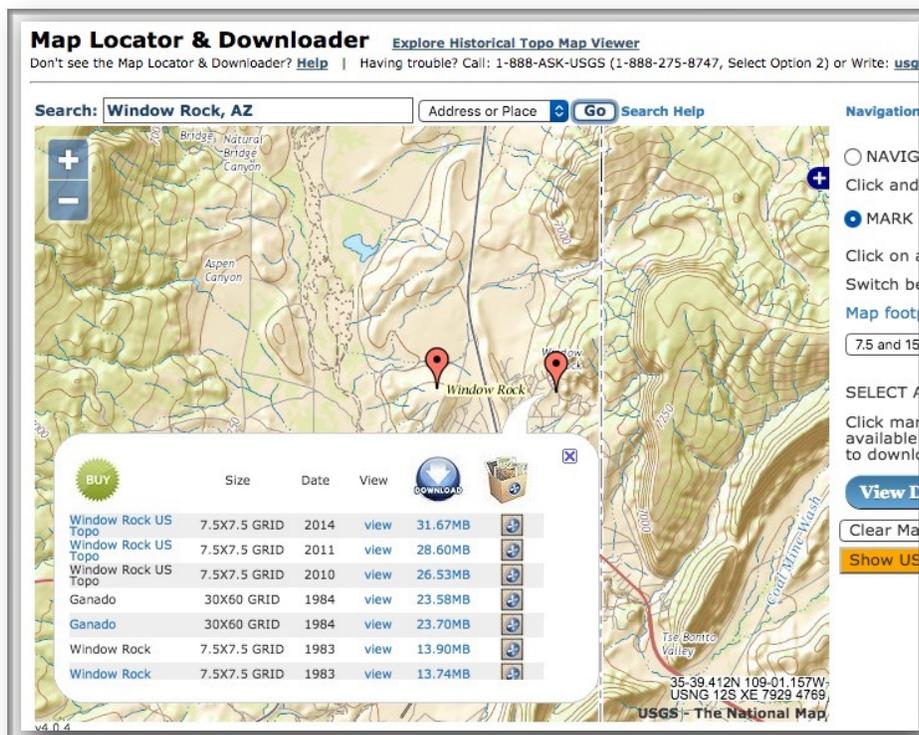
4. If you zoom out or pan around the map, you will be able to see other outlined areas nearby in a grid-like structure. These are adjoining areas that can also be downloaded.



4. To the right of the map, you will see some options. Make sure you click on the button that says "Mark Points". This will allow you to mark additional pages to download.



5. In the middle of your map, you should see a red pin marker. If you click on the red pin marker, a menu should appear. In the example, you see that there are several options for downloads for Window Rock. The one at the top says it was last updated in 2014 so that is the latest. If you click on the "31.67MB" link under the "download" icon, you will begin downloading the quad map for the outlined area.



6. To download maps for other areas, zoom out so you see the grid lines, then click once on the outlined area you want to download. Another red pin marker will appear on the map. Click on that red marker pin and you will see the list of items you can download for that area. Click the link under the download column for the item that you want, and it will begin downloading.

7. The files you download will be in "ZIP" format. Both Windows and Mac should be able to unzip the files with the built-in system software and the resulting file is a "PDF" file that you can view or print. If you use Windows, you might need to download and install Adobe Reader™ first. You can then view or print the PDF file.

Create rules to filter your emails

You can manage your incoming mail using Gmail's filters to send email to a label, or archive, delete, star, or automatically forward your mail.

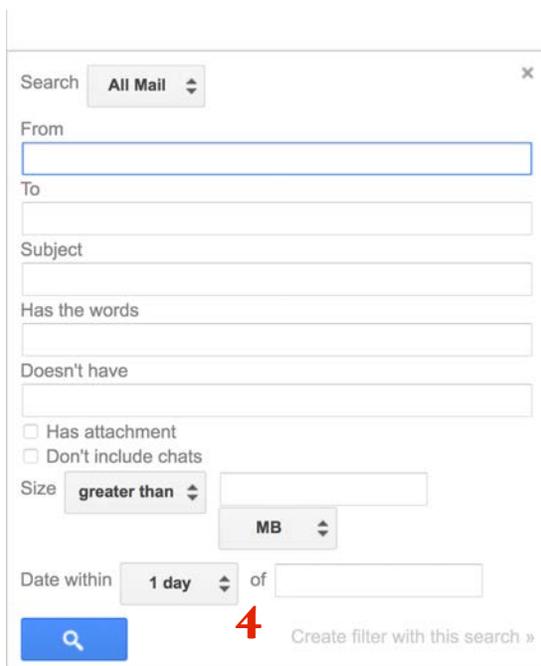
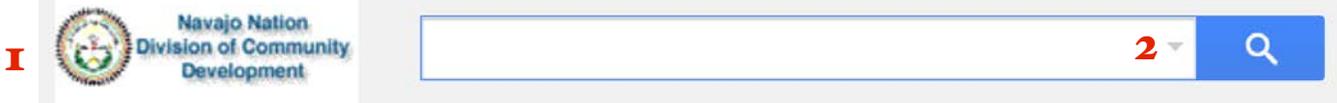
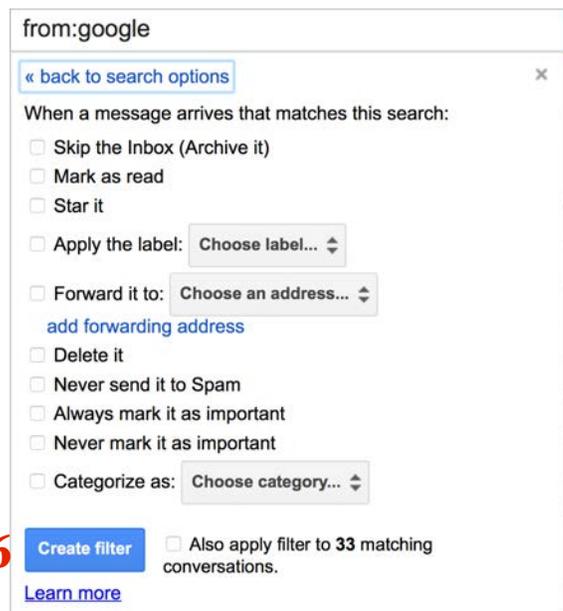
Create a filter

1. Open [Gmail](#).
2. In the search box at the top, click the Down arrow .
3. Enter your search criteria. If you want to check that your search worked correctly, see what emails show up by clicking Search .
4. At the bottom of the search window, click **Create filter with this search**.
5. Choose what you'd like the filter to do.
6. Click **Create filter**.

When you create a filter to forward messages, only new messages will be affected.

Use a particular message to create a filter

1. Open [Gmail](#).
2. Check the checkbox next to the email you want.
3. Click **More**.
4. Click **Filter messages like these**.
5. Enter your filter criteria.

A screenshot of the Gmail search filter creation dialog. It has a search bar at the top with 'All Mail' selected. Below are fields for 'From', 'To', 'Subject', 'Has the words', and 'Doesn't have'. There are also checkboxes for 'Has attachment' and 'Don't include chats'. A 'Size' section has a dropdown set to 'greater than' and a text input field with 'MB' below it. A 'Date within' section has a dropdown set to '1 day' and a text input field. At the bottom is a blue search icon and a 'Create filter with this search' button with a red number '4' next to it.A screenshot of the Gmail filter action options dialog. It has a title 'from:google' and a 'back to search options' link. Below is a list of actions with checkboxes: 'Skip the Inbox (Archive it)', 'Mark as read', 'Star it', 'Apply the label: Choose label...', 'Forward it to: Choose an address...', 'Delete it', 'Never send it to Spam', 'Always mark it as important', 'Never mark it as important', and 'Categorize as: Choose category...'. At the bottom is a 'Create filter' button with a red number '6' next to it, and a checkbox for 'Also apply filter to 33 matching conversations'.

PERSONNEL NEWS

OPEN POSITIONS WITHIN DCD

Administrative Service Center

Accountants:

Region 3, Shiprock, New Mexico
 Region 4, Shiprock, New Mexico

Administrative Service Center Planners:

Region 10, Chinle, Arizona

Chapter Community Services

Coordinators:

Coyote Canyon, New Mexico
 Shiprock, New Mexico
 Hardrock, Arizona
 Round Rock, Arizona
 Klagetoh, Arizona

Chapter Accounts Maintenance

Specialists:

Whippoorwill, Arizona
 Rock Point, Arizona
 Rough Rock, Arizona
 Navajo Mountain, Arizona
 Tolani Lake, Arizona
 Alamo, New Mexico
 Standing Rock, New Mexico
 White Horse Lake, New Mexico
 Church Rock, New Mexico



**New DCD Hire:
 Welcome Aboard!**

We want to extend a warm welcome to Rory A. Jaques, newly hired Project Manager for the Northern Agency under the Capital Improvement Office. Mr. Jaques previously working at the Region 3 ASC Office in Shiprock, New Mexico. Mr. Jaques is from Nageezi Chapter.

Scott House Retires

Jerald Scott House retired on Tuesday, May 19, 2016. He worked with the Design & Engineering Services Department under DCD for over 20 years.

AMERICAN COMMUNITY SURVEY – HOUSING UNIT (ACS-HU) POSITION DESCRIPTION

The American Community Survey (ACS) is an ongoing survey that provides data every year - giving communities the current information they need to plan investments and services. Information from the survey generates data that help determine how more than \$400 billion in federal and state funds are distributed each year.

To help communities, state governments, and federal programs, the ACS asks about age, sex, race, family and relationships, income/benefits, health insurance, education, veteran status, disabilities, where you work and how you get there, and income. This information is combined into statistics that are used to help decide everything from school lunch programs to new hospitals.

As a field representative, you will interview a randomly selected sample of addresses each month using a laptop computer, which the government provides. Interviews last on average 45 minutes, depending on the size and makeup of the household. In addition, depending on the size of the assignment area, many field representatives are expected to cover more than one county, thus access to a reliable, working vehicle is required.

Field Representatives working on the ACS-HU average 30-60 hours per month with most of those hours being concentrated during the first two weeks of the month. You must be available to interview respondents when they are available which will include evening and weekend hours, and work in all types of areas and neighborhoods. If you are selected for the position, you will complete 14.5 hours of paid self-study at home and attend four (4) days of training in Denver, CO. Because of the hours involved with this position, this job may conflict and

The U.S. Census Bureau
has openings for
Interviewers in your area
SAN JUAN COUNTY, NM
BILINGUAL ENGLISH / NAVAJO REQUIRED

Must live in the cities of Bloomfield, Farmington or Huerfano Chapter of Navajo



- * Valid Driver's License, Reliable Working Vehicle & Telephone needed
- * Day, Evening & Weekend Work required
- * Must be U.S. Citizen and at least 18 years old

\$12.33 Hourly Salary plus \$0.54
Mileage Reimbursement
Part-time, Benefits, and Flexible Hours

CALL BY MAY 17, 2016
TO APPLY

1-877-474-5226

Email: Name, Phone Number, Address & County
To Denver.Recruit@census.gov

AN EQUAL OPPORTUNITY EMPLOYER

The Bureau of the Census does not discriminate on the basis of race, color, religion, national origin, marital status, age, or any non-disqualifying physical handicap. This agency provides reasonable accommodations to applicants with disabilities. For more information, visit: <https://www.census.gov/regions/denver/www/jobs/>

is not compatible with some full-time jobs.

To learn more about the ACS, go to

https://www.census.gov/acs/www/about_the_survey/american_community_survey/

Note: This is a long-term, on-going, year-round, part-time position.

Once eligible, persons being offered a position will be contacted by telephone.

SAN JUAN COUNTY, NM

**Testing Site and Interviewing Information for a
Year Round, Part-Time Department of Commerce, "Benefits May Apply"
U.S. Census Bureau Field Representative Position
MUST RESIDE IN ONE OF THE FOLLOWING CITIES: *Bloomfield, Farmington or
Huerfano Chapter of Navajo***

\$12.33 per hour plus \$0.54 per mile

Thursday, May 19, 2016

9:00 AM

FARMINGTON CIVIC CENTER

200 W ARLINGTON

FARMINGTON, NM 87401

***** Allow several hours for testing and interviews *****

- **Please bring with you a completed application form signed, two forms of ID, and a photocopy of each ID form (same sheet is fine).**
 - **One ID must be a State or Federal picture ID such as a current Driver's License or Passport.**
 - **Preferably, bring your Driver's License and Social Security Card**
- **If claiming Veteran's Preference, bring a copy of supporting documentation, like your DD-214 or other proof with you to the Testing Session.**
- **Be sure to complete all applications and related materials before the session. No extra time will be allotted during the session to complete these items.**
- **Be sure to dress professionally, come early and sign in. Doors will close at the time given and no additional applicants will be admitted.**

ANY QUESTIONS? Call 1-720-962-3787

The U.S. Department of Commerce is an Equal Opportunity Employer
This agency provides reasonable accommodations to applicants with disabilities. If you need reasonable accommodations for any part of the application process, please notify the agency. Decisions will be made on a case-by-case basis.
This position has the potential to become permanent without additional competition.

Integrated Solid Waste Management Plan

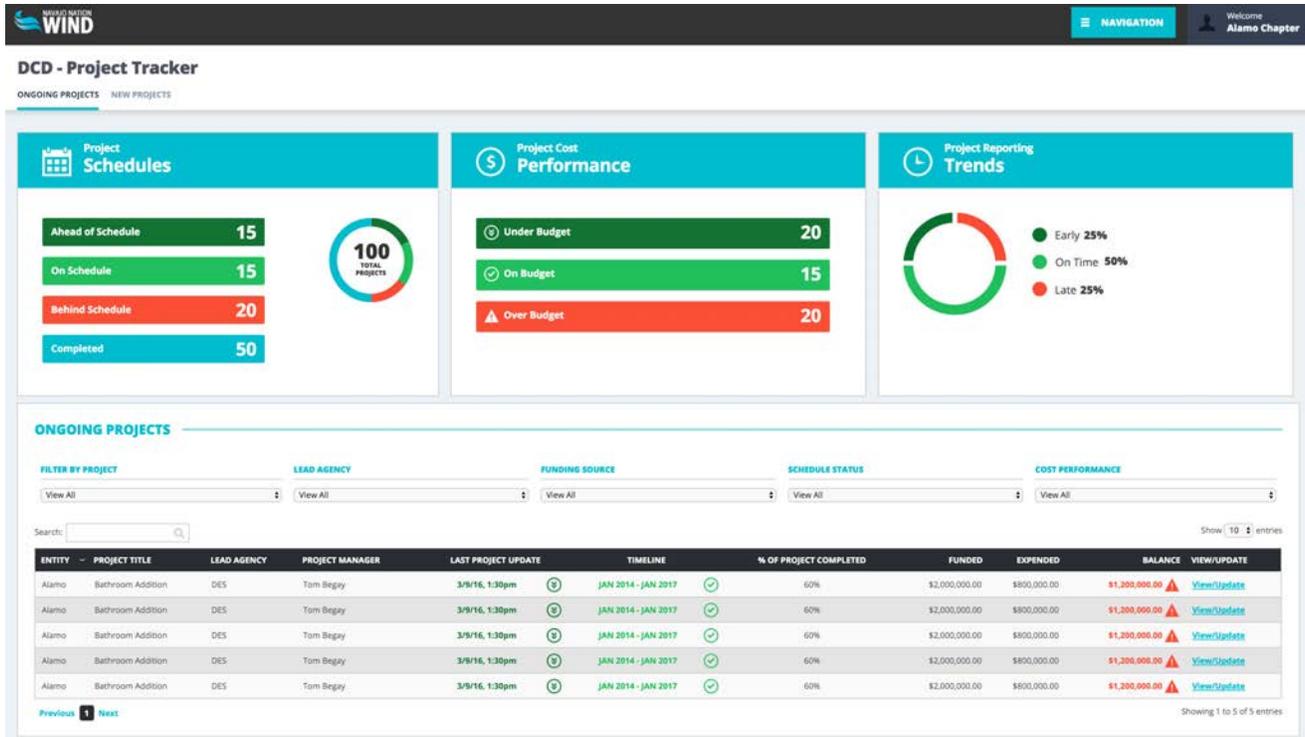


An opportunity existed for the Solid Waste Management Program to re-evaluate and update the Navajo Nation's outdated Long Range Comprehensive Integrated Solid Waste Management Plan (ISWMP) to incorporate the latest practices and technology to better reflect its current and future solid waste efforts.

The program and its consultants, Zia Engineering & Environmental Consultants, LLC, and along with Mr. Carl Smith, Division Director, Dr. Donald Benn, Executive Director, Navajo EPA, met with Vice-President Jonathan Nez, to provide the Navajo Nation Office of the President/Vice-President on the results of its preliminary results and obtain OPVP's recommendation for the ISWMP next steps.

The program's updated ISWMP, when completed, will guide the Nation's future solid waste management and efforts to manage, reduce, and dispose of its solid waste materials.

DCD's Online Project Tracker WIND Module Nearing Completion



The Division of Community Development has been working on a way to better track projects as they move through the construction phases. DCD has the online WIND system which tracks projects from the planning stages all the way through the funding and authorization stages. However, online tracking of projects after the funding and authorization stages in the WIND system had not been fully implemented yet. Under DCD Executive Director, Carl Smith's leadership, the Project Tracker became a priority and Mr. Smith put in a plan to complete the online tracking system by May 2016.

The Project Tracker will display information on each project and will notify the appropriate managers when scheduled deadlines are not being met through color coded notifications on the screen and through email and text messages. In the case of missed deadlines or other issues with the projects, Mr. Smith wants to have the assigned Project Manager respond to and deal with the issue as soon as possible and have it resolved within 24 hours. The system will record all activities and produce reports which show the status of all projects at a glance. There will also be a public version of the tracker that can be viewed by community members, chapter staff and officials, council delegates, and other Navajo Nation staff and officials. This should result in the status of these projects being visible and with everyone seeing the same information.

The Project Tracker is currently in the testing phase and is on track for completion and deployment in June 2016.

Local Governance Certified Chapters

Chapter	Agency	LGA Cert. Date		Chapter	Agency	LGA Cert. Date
1 Nahata Dził	Ft. Defiance	8/16/2002		1 Newcomb	Northern	6/18/2004
2 Steamboat	Ft. Defiance	5/30/2003		2 San Juan	Northern	3/7/2007
3 Cornfields	Ft. Defiance	7/14/2010		3 Tse'Daa'Kaan	Northern	6/21/2007
4 Naschitti	Ft. Defiance	11/22/2010		4 Sheepsprings	Northern	8/24/2007
5 Lupton	Ft. Defiance	11/24/2010		5 Tolikan	Northern	11/29/2010
6 Dilkon	Ft. Defiance	12/21/2010		6 Toadlena/Two Grey Hills	Northern	1/10/2011
7 Greasewood Springs	Ft. Defiance	12/21/2010		7 Burnham	Northern	7/11/2011
8 Kinlichee	Ft. Defiance	12/29/2010		8 Beclabito	Northern	1/10/2012
9 Teesto	Ft. Defiance	7/11/2011		9 Mexican Water	Northern	2/7/2012
10 Ganado	Ft. Defiance	12/2/2014		10 Upper Fruitland	Northern	2/28/2012
11 Houck	Ft. Defiance	12/2/2014		11 Aneth	Northern	3/31/2015
12 Ft. Defiance	Ft. Defiance	1/15/2016		12 Cove	Northern	4/5/2015
TOTAL: 12				TOTAL: 12		

Chapter	Agency	LGA Cert. Date		Chapter	Agency	LGA Cert. Date
1 Shonto	Western	9/22/1999		1 Chinle	Chinle	12/21/2010
2 Tuba City	Western	12/27/2004		2 Pinon	Chinle	2/21/2012
3 Kayenta	Western	8/6/2010		3 Whippoorwill Springs	Chinle	12/2/2014
4 Bodaway/Gap	Western	12/21/2010		4 Nazlini	Chinle	2/17/2015
5 Birdsprings	Western	7/11/2011		TOTAL: 4		
6 Chilchinbeto	Western	7/11/2011				
7 Leupp	Western	7/11/2011				
8 LeChee	Western	1/31/2012				
9 Dennehotso	Western	2/14/2012				
10 Tonalea	Western	12/2/2014				
TOTAL 10						

Chapter	Agency	LGA Cert. Date
1 Littlewater	Eastern	11/15/2007
2 Baahaali	Eastern	12/24/2008
3 Whiterock	Eastern	12/21/2010
4 Ojo Encino	Eastern	3/6/2012
5 Baca/Prewitt	Eastern	12/22/2014
6 Casamero Lake	Eastern	4/15/2015
TOTAL: 6		

TOTAL CERTIFICATION : 44

