THE NAVAJO NATION

BEN SHELLY PRESIDENT
REX LEE JIM VICE PRESIDENT

**MEMORANDUM**

**TO** : **ALL DIVISIONS, DEPARTMENTS, AND PROGRAMS EXECUTIVE, JUDICIAL and LEGISLATIVE BRANCHES**

**FROM** : **Harrison Smith, Acting Department Manager III**
**Navajo Transit System**

Received
MAY - 4 2015
Office of the President & Vice President

**DATE** : **April 29, 2015**

**SUBJECT** : **OFFICE CLOSURE**

**This memorandum is to inform all Navajo Nation Divisions, Departments, & Programs that the Navajo Transit System will be closed and all bus routes will not be in service on the following dates:**

| | |
|---|---|
| **Thursday, May 7, 2015** | **In-Service Training (8am-5pm)** **"Customer Service"** |
| **Friday, May 8, 2015** | **In-Service Training (8am-5pm)** **"Crisis Management"** |

***As a public transportation provider, Navajo Transit and its employees are mandated to attend annual certification/safety trainings on an annual basis, thereby comply to Federal Transit Administration (FTA) regulations and requirements.***

**Normal operations will resume on Monday, May 11, 2015. If you have any questions, please contact our office at (928) 729-4002.**

**CONCURRENCE:**

5-4-15

**Virgil Brown, Jr., Division Director**
**DIVISION OF GENERAL SERVICES**

for Chief of Staff

**Ben Shelly, President**
**OFC. OF THE PRESIDENT/VICE-PRESIDENT**

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