



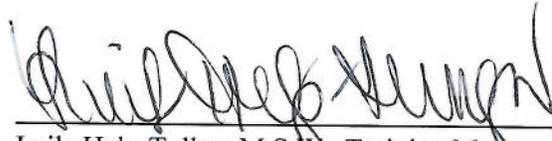
THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE PRESIDENT

MEMORANDUM

TO : ALL TRIBAL OFFICES & OTHER ENTITIES

FROM :



Leila Help-Tulley, M.S.W., Training Manager
Staff Development and Training Department (SDTD)
Division of Human Resources

DATE : July 22, 2016

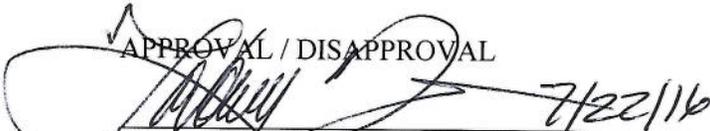
SUBJECT : Staff Development and Training Department will be CLOSED

This memorandum is written to inform all Tribal Offices and Other Entities that the Staff Development and Training Department building will be closed on July 27, 2016 from 1:00 p.m. to 5:00 p.m. Our building will be closed due to a notice delivered by NTUA to state that NTUA Water Customers who reside and do business along Tribal Hill Drive and Morgan Boulevard will be impacted by a water outage in the time period mentioned above.

Our Staff Development and Training Department team will all be placed on Administrative Leave on July 27, 2016. Our department will be opened for business on July 28, 2016 at 8:00 a.m.

Your cooperation and acknowledgement of this change in schedule will be greatly appreciated.

APPROVAL / DISAPPROVAL


Ms. LaVonne Tsosie, Division Director
Division of Human Resources

